



**Filwood, Knowle and Windmill Hill
Neighbourhood Partnership
6.00 p.m. on Tuesday 13th January 2015
at Windmill Hill Community Association, Vivian Street, Windmill Hill,
Bristol BS3 4LW**

Present:

Ward Councillors:

Councillor Chris Jackson and Jeff Lovell – Filwood Ward
Councillor Chris Davies and Gary Hopkins - Knowle Ward
Councillor Mark Bailey - Windmill Hill Ward
Councillor Sam Mongon – Windmill Hill Ward

Other members of the Partnership:

Nancy Carlton
Ken Jones
Les Bowen
John Scott
Tessa Fitzjohn

Other Attendees

Inspector Nigel Colston
James Coleman
Neil Terry
Melanie Lavin

Danny Williams

Avon & Somerset Constabulary
Bristol City Council - Transport
Bristol City Council - Transport
Cashpoint & Pennywise Big Lottery
Fund Project
Learning Partnership West

Also Present:

Claudette Campbell
Andrew McLean

Democratic Services, Bristol City Council (BCC)
Neighbourhood Coordinator, BCC

Item No:

1. Welcome and Introductions

Cllr Mark Bailey (Chair of the meeting) welcomed everyone to the meeting and led introductions. Welcome, to Andrew McClean. Apologies as some were late due to incident on M32. Start time 18:08.

2. Apologies for Absence

Apologies from

3. Minutes of the Meeting of the Neighbourhood Partnership held on 23rd September 2014

That the minutes of the meeting held on the 23rd September 2014 be agreed as a correct record and signed by the Chair.

Matters Arising:

- **Charlie's Bar, Wells Road** - **Action:** Councillor to be kept informed of any issues relating to the Bar.
- **Dog Waste Stickers** – Stickers had not been used. **Action:** Lloyd Alan to provide Councillors with the stickers.
- **Mayoral Invite** – The Mayor's office had been contacted to discuss his attendance at a NP. His diary did not have any availability on the fixed NP meeting dates. **Action:** That a further invite to be sent based on 2016 schedule of meetings.
- **Axbridge Road** – A letter had been sent requesting the designation of the road to 20 miles per hour zone. **Action:** Follow up the review of the Redcatch Hill area.
- **Joint Meeting with Youth Providers & Police** – Councillors asked for this to be progressed. **Action:** Danny Williams to arrange.
- **Wellbeing Grant Application** – Partnership comments were fed back to Hayley Ash. The partnership can proceed as agreed at the previous meeting. A representative from the partnership required to participate, on the working group tasked with revising the forms.
 - **Action:** Tessa Fitzjohn to represent the partnership.
 - **Action:** AM to arrange for the redesign to be discussed at future partnership meeting.

4. Declarations of Interest

None.

5. Public Forum and Requests for Local Action

(a) Highway – Double Yellow Line Request – Trish Ireland

The partnership noted the request for double yellow line on the corner of Brecknock Rd and Bayham Rd.

(b) Cashpoint & Pennywise big lottery Fund Project – Melanie Lavin

The 16 - 25 Independent People, based at Old Market. The project provides a free one to one help on debt advice, how to save money and any general advice to young people who are social housing tenants. The scheme promotes community awards for young social housing tenants to manage projects based on money or budgeting skills. The scheme had engaged 10 project workers, working across the city.

Action:

- **Details to be sent to Andrew Mclean to distribute to ward Cllrs to share with others.**
- **Members suggested the project is promoted with an article in The Knowledge, a local publication. Andrew Mclean to provide details to Melanie Lavin.**

Neighbourhood Partnership Items

6. Neighbourhood Partnership joint working: Let's Walk Together – Tessa Fitzjohn

The Partnership received a summary of the intention of the report to look at walkways around Bedminster and Windmill. Green Capital funding for the initiative to encourage walking across several wards. Any development in neighbouring wards, Greater Bedminster & Southville impacts on this partnership area and therefore should be kept in view. This project provides an opportunity for many more to get involved in community issues.

Key points raised / noted included.

- a. General discussion on the keeping in view developments in neighbouring wards.

- b. The Environmental sub group, had met a number of timings but without officer support did not continue.
- c. Concerns raised over the general low participation rates of established local groups and residents in partnership sub meetings. Participate continued to be by the same few people who were now exhausted from their efforts.
- d. Local issues should be the priority for NP.
- e. A task group should be set up to look at the structure of the partnership. Seek out best practice and share it. This could be part of the work needed to develop the 3 year plan to ensure the structure 'is fit for purpose'.

Action: AM to set up a task group to look at this issue, working closely with the partnership.

7. Traffic Choices Website – James Coleman – Bristol City Council

The Partnership received a presentation from James Coleman demonstrating a new system called Traffic Choices. A programme that notes all available information held across highways service on roads in the partnership. In addition it tracks the progress of any highway schemes commissioned. The programme holds all enquires made by residents in the partnership and therefore aid the decision making progress.

Key points raised and noted included

- a. The programme relies on officers regular updates from any information received from colleagues and enquiries made by residents. Engineers to note comments or progress of emergency work next to the issue.
- b. Consideration should be given to adding a filtering option to identify such issues as repeated complaints / complainants and a marker to indicate that a matter had been escalated to the NP.
- c. The basis of the database is to inform NP's decision on minor traffic works allocation or any other issues of concern.

Action: Traffic Choices to be reviewed on regular basis by Andrew McLean

Action: Neil Terry to provide clarity on software development to allow filtering

Partnership Agreed:

- I. To note the development of the Traffic Choices programme.**

8. Local Traffic Schemes Report – Neil Terry

The Neighbourhood Partnership received a progress report on the local traffic schemes.

Key points raised and noted included

- a. Consideration was given to including the request for double yellow lines at the junction at Bayham/Brecknock rd.
- b. Further discussion required on the complications of Cotswold Road area scheme. (Action AM &NT))
- c. Future discussion on the suggestion allocation of £3,000 on minor works traffic scheme funding. (Action AM & NT)
- d. Transport funding set aside to support to schemes still to commence.
- e. Trogmorton road scheme - in progress.

Partnership Agreed –

- i. **Noted the progress on the Local Traffic Schemes in the partnership areas.**

9. Community Safety Report – Inspector Nigel Colston

The Neighbourhood Partnership received a report from Inspector Nigel Colston that detailed recent crime statistics.

The key points raised / noted:-

- a. All asked to note that the way information had been gathered for reported had changed and seriously impacted the statistics produced. For example, previously when officers attended a call out a crime would only be recorded if the victim decided to go forward but now all call outs must be noted. As a result the overall figures show an increase.
- b. The statistics cover all three NP wards and does not note the adverse impact on the statistics because of the inclusion of Filwood ward.

- c. Work continues to encourage the community to report all types of crime. Although this action had a negative impact on statistics it demonstrates an increased confidence in the police service.
- d. The statistics were based on the police commissioner's priority areas, that puts vulnerability of victims rather than the crime type at the heart of any measurement.
- e. It had yet to be established whether the loss of the dedicated specialist drug team had had a negative impact on the most recent statistics. The new working model included drug management as part of the investigation team.
- f. The NP area is set to retain the same number of assigned staff plus additional beat manager. Recruitment continues to fill vacant PCSO posts.
- g. Councillors expressed concerned about the loss of experienced PCSOs. For example PCSO Siful Ullah had made a positive contribution to the area but should he leave valuable experience and knowledge would go with him. It was acknowledged that the role of PCSO was to encourage growth into the role of a police officer.
- h. The Partnership reaffirmed that Burglary incidents in the area remains a main priority as this had the greatest impact on an individual. Both victims and residents on hearing of such events experienced a feeling of vulnerability.
- i. Concerns raised that the Quality of Life survey no longer asks the question 'Have you been the victim of crime?' Councillors wanted to discuss the reinstating of this question with the team who undertake the work.

Action: AM to contact the officers concern and report back to the NP.

Action: AM to be provided with statistical information and the outcome of the work being done to look at vulnerable areas.

The Partnership agreed –

- i. Note the content of the report.**

10. Neighbourhood Partnership Coordinator's Report – Andrew McLean

The Neighbourhood Partnership received a report (agenda item 10) from the Neighbourhood Coordinator.

Andrew McLean introduced the report.

Key points raised and noted included.

- a. Suggestion invited to identify the primary school for the Mayor to visit in the Filwood ward on the 13th February 2015.
- b. Blue Orchid representatives will be asked to attend a future partnership to report on its achievements.
Action: AM to schedule on forward agenda.
- c. All encourage to comment on the proposed boundary via the website before 16th February 2015.
- d. Concerns raised about the loss of the parking maintenance teams without putting in place adequate replacement to manage partnership actions.
Action: Gary Hopkins draft a letter to Service Manager
- e. The steps outlined to create the NP plan would look to draw on concerns raised about wider involvement of residents and established groups. The task group to consist of combination of residents and Councillors. Suggested that a draft plan used as a basis for the discussion.
Action: AM to draft working document for task group
- f. The proposed meetings dates to be considered with ward members.
- g. The partnership were encouraged to participate in the Citywide NP event on the 7th February 2015.
- h. Danny Williams spoke to the partnership giving a summary update on the services proved to date by Learning Partnership West.

The Neighbourhood Committee Agreed

- i. **The allocation of funding as detailed in the report as follows:**

Filwood Allocation

- a. **Knowle West Arts Promotion - £300**
- b. **Trewint Gardens Resident's Group - £245**
- c. **Filwood Community Dance Club - £235**
- d. **Mede Centre (Inns Court Centre) - £110**
- e. **Community in Partnership Knowle West - £210**
- f. **Eagle House Wednesday Club - £260**

Windmill Hill Allocation

- g. **Broad Plain Rugby Football Club - £990**
- h. **Windmill Hill Community Orchard - £800**
- i. **Bedminster Station Gardening Group - £200**
- j. **Dance Voice Therapy and Education Centre - £1000**
- k. **Windmill Hill City Farm - £400**

- ii. **The Bristol South Skyline Walk project to receive £10,000 from the Green Capital Fund.**
- iii. **That the report be noted.**

11. Neighbourhood Budget Report – Andrew McLean

The Neighbourhood Partnership received a report (agenda item 11) from the Neighbourhood Coordinator.

Andrew McLean introduced the report.

Key points raised and noted included.

- a. Filwood Councillor raised concerns that they had not been aware that there were funds from s.106/CIL available for allocation.
- b. The Redcatch Park Tree Planting Plan update document included informing on ongoing water maintenance for trees planted. The Friends of the park were allocated the initial sum of £1168 to water 8 trees for 2 years. Concerns were raised over Phase 2 that would require a substantiate grant of £5775 to maintain 12 Birch trees when planted.
Action: AM to obtain clarity on the Funds available before any decision made on Phase 2.
- c. Councillors were concerned that the sums given as available from s.106 and CIL monies were incorrect and did not properly note up to date expenditure.
Action: AM to contact Jim Cliffe for clarity on s.106 allocations per ward and balance per ward.

The Partnership Agreed

- i. **That the Redcatch Park tree planting scheme be allocated £1168 for phase 1 activities.**

12. Any Other Business

- a. Chris Jackson gave a vote of thanks, on behalf of the partnership, to Mark Bailey for all his work with regards the NPs.
- b. Mark Bailey also thanked the partnership and ward members for cordially working environment on ward issues.

13. Date of Next Meeting

It was confirmed that the date of the next meeting be at 6pm on Tuesday 10th March 2015, Knowle West Media Centre.

(The meeting ended at 20:20 hrs)

CHAIR